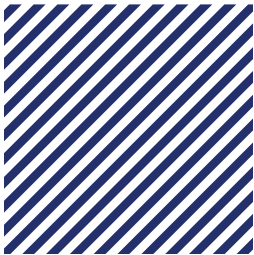


THE
GTERRACE
FUNCTION CENTRE



Conference



Kit



Conference Rooms

These discounted room hire fees are applicable for conferences being held Monday - Thursday during business hours.

If you wish to hold a conference outside these days please refer to full pricing.

Committee Room

Room Hire \$150

Capacities

Boardroom: 1 - 12

Galilee Room

Room Hire \$350

Capacities

Cabaret: 1 - 80

Banquet: 1 - 100

Theatre: 1 - 150

Terrace Room

Room Hire \$500

Capacities

Cabaret: 1 - 144

Banquet: 1 - 180

Theatre: 1 - 250





Standard Inclusions

FREE
ONSITE
PARKING

WHITEBOARD

FREE
WI-FI

AUDIO
EQUIPMENT

UP TO
8 HOURS
ROOM HIRE

PROJECTOR
& SCREEN

WATER
CARAFES &
MINTS

LECTURN

SMILING
SUPPORTIVE
SERVICE



Catering Options

BEVERAGES

continuous coffee station \$3 pp
moccona coffee
earl grey, peppermint, green,
camomile & black teas
full cream milk
(light & soy milk upon request)

lunch time soft drink \$3pp
select 3 flavours

MORNING OR AFTERNOON TEA

choose 3 options \$9 pp
warm ham & cheese croissants
seasonal fresh fruit
assorted muffins
petit cakes & slices
warm danishes
quiches
vegetable crudités

BUFFET LUNCH

\$20 pp
main: beef lasagne & sandwiches
sides: coleslaw & garden salad

plus your choice of 4 items below
quiches, arancini balls, pumpkin soup, pies,
sausage rolls, pasties, cold roast chicken
pieces, meatballs, vegetable pan dan rolls,
onion rings or vegetable crudités

LIGHT LUNCH

\$15 pp
assortment of
sandwiches, cocktail sausage rolls,
pies, pasties & quiches

*any allergies will be catered for separately. minimum of 20 people. For smaller functions please view platter menu.

Platter Menu

Platter service: our platters are served on a catering station to allow your guests to help themselves

BYO catering options are available please refer to terms & conditions

Cold

VEGETARIAN - \$65

assorted vegetable crudités with dip and cheese
(can be altered to suit vegans)

SANDWICH - \$70

a variety of sandwich triangles including beef, chicken, ham & vegetarian (44)

ANTIPASTO - \$75

mix of deli meats, sun-dried tomatoes, olives with crackers and dip

ROAST CHICKEN - \$75

3 roast chickens divided into portions served with a dressed garden salad

Sweet

FRUIT - \$65

assorted fresh seasonal fruit

PETIT FOURS - \$65

chocolate coated profiteroles or chocolate cake or
white chocolate & raspberry cake or carrot cake

CHEESE - \$75

4 cheeses with nuts, crackers, dried & fresh fruit

Hot

KIDS PLATTER - \$60

chicken nuggets (45) & salted chips (1kg) served with tomato sauce

POTATO WEDGES - \$65

potato wedges (2kg) served with sour cream & sweet chill sauce (v)

DIM SIMS - \$65

cocktail vegetable (v), beef or chicken dim sims (120) served with sweet chilli sauce

SPRING ROLL - \$65

cocktail spring rolls (120) with sweet chilli sauce (v)

PASTRY - \$70

cocktail pies (12), sausage rolls (12) & pasties (12) with tomato sauce

SPINACH AND FETTA PASTRIES - \$70

flaky pastry filled with spinach and feta (v) (48)

FISH & CHIP - \$75

battered whiting (28) served with salted chips (1kg) & tartare sauce

SALT & PEPPER SQUID - \$75

salt & pepper squid (40) served with salted chips (1kg) & tartare sauce

SKEWERS - \$75

chicken or beef skewers (25) honey soy or bbq (gf)

MEATBALLS - \$75

gourmet beef meatballs (130) served with a tomato relish

ARANCINI - \$75

cocktail risotto arancini balls (65) served with aioli (v)

CHICKEN WINGETTES - \$75

chicken wingettes (3kg) honey soy or bbq (gf)

Terms & Conditions

1.1 Tentative bookings: we will hold tentative bookings for 14 days.

1.2 Confirmation: return of the completed booking form and payment of the deposit will secure a function.

1.3 Deposit: the deposit is the room hire fee.

1.4 Hire: we agree to grant the hirer a non-exclusive permit to use the specified equipment and facilities for their function for the days and times specified on the booking form.

1.5 Cancellations: all cancellations must be made in writing. All cancelled bookings will forfeit the deposit. In the case of a late cancellation (within 30 days of the function) management reserves the right to keep any additional payments made.

1.6 Responsibility: should we be unable to provide facilities reserved due to circumstances beyond our control, no further claim other than entitlement to a full refund of any deposits paid may be made. We will endeavour to provide you with reasonable notice.

1.7 Security: all 18th birthday parties require a minimum of 2 licensed security guards for the duration of your function and 30 minutes post the function ending.

1.8 Bond: a bond is required for 18th birthday parties and all functions that exceed 200 guests. The bond is \$1000 for inside areas and \$500 for outside areas. The bond will be refunded after an inspection is completed by club management if no faults can be found.

1.9 Racetrack: the racetrack is at no point in time included in the room hire fee and access is prohibited at all times unless prior approval is sought from the Functions Coordinator or the CEO.

1.10 Final Numbers: we require written notification of the final number of expected guests 14 days prior to your event.

1.11 Menu Selection: menu choices, dietary requirements and payment are to be made at least 14 days prior to the function. Charges will be based on your final numbers. If numbers increase after final confirmation management reserves the right to alter food and beverage quotes. Additional costs incurred during your function are to be settled at the end of your event.

1.12 Insurance: we cannot take responsibility for damage to or loss of items before, during and after an event, and recommend that you arrange appropriate insurance cover.

1.13 Damages: please note, you are financially responsible for damage sustained to the function room or any part of the club or racetrack during your function. No displays are to be nailed or screwed to any part of the building - Blutac is acceptable.

1.14 Client Responsibility: it is your responsibility to ensure that all attendees behave in an orderly manner during the event.

1.15 Parking: parking is free, please note that all parking is subject to availability.

1.16 Cleaning: general and normal cleaning is included in the cost of the room hire. If your event has created cleaning requirements which are considered to be over and above normal cleaning, you will be on charged the cost at \$55 per hour. Use of table scatters or confetti will incur additional charges.

1.17 Set up & pack down: function set up is permitted 1 business day prior to your function (if available) between 9.30am and 4.00pm or 2 hours prior to your function unless arranged with the Function Coordinator.

1.18 Liquor Licensing: the GBJC reserves the right (under the Liquor Licensing Act, 1997) to refuse service of alcohol or remove intoxicated or disorderly patrons. The GBJC has a duty of care for staff and patrons and we therefore act accordingly. The GBJC is not allowed to serve alcohol to minors and therefore reserve the right to ask for suitable ID. BYO of alcohol is prohibited onsite due to the venues Liquor Licence. Any patrons found to have brought alcohol onsite will have their beverages confiscated and should they re-offend they will be asked to leave and fines may be imposed.

1.19 BYO Food: you are permitted to bring you own food for a fee of \$250. You will be allowed to use kitchen surfaces to prepare but no cutlery, crockery, service staff or appliances to cook are included. A bond of \$500 is required which will be refunded if the requirements are met in the Kitchen Usage Document. (fee does not apply to you supplying chips, lollies or cake).

1.20 BYO Caterer: you are permitted to engage a caterer. If your caterer requires the use of our kitchen, equipment and appliances a fee of \$500 applies and they must supply a Certificate of Currency prior to your function. A sign will be provided to advise your guests of your caterer. Please note no service staff will be provided. A bond of \$500 is required which will be refunded if the requirements are met in the Kitchen Usage Document.

1.21 Indemnities: the hirer agrees to release and indemnify and keep indemnified the GBJC from and against: any and all injuries, actions, claims, losses, damages, costs, penalties and expenses of whatsoever kind and nature arising from or out of the use of the facilities by the hirer or its contractors or invitees. The hirer agrees to use the facilities at its own risk and without limitation agrees that all property brought on to the facilities by the hirer or its contractor or invitees shall be at the sole risk of the hirer.

1.22 Photos: I give permission for photos to be taken at my function and for any photos of my function to be published or utilised by the GBJC.

Booking Form

Business Name: _____

Contact Name: _____

Phone #: _____

Email: _____

Address: _____

Room required: _____

Room hire fee (deposit): _____

Payment Details

Cheques: Gawler & Barossa Jockey Club

Bank Transfer: BSB : 035-075 ACC : 239905

Credit Card:

Card #: _____

Expiry: _____

CCV # _____ Name: _____

Function date: _____

Function type: _____

Start time: _____

Finish time: _____

Attendees: _____

Required equipment: (please tick)

☐ roving microphone

☐ lapel microphone

☐ microphone stand

☐ whiteboard

☐ in built audio system

☐ projectors & screen

☐ wall mounted tv's

☐ lectern

☐ laptop

☐ +\$100 2.4m x 1.5m big screen tv

☐ +\$250 5m x5m dance floor

To secure your booking the deposit must be paid within 14 days. If your booking is cancelled the deposit will be forfeited.

Final numbers & catering order will be required 14 day prior to our event.

By signing this you accept and agree to our terms and conditions.

Signed: _____ Name: _____ Date: _____