



*Corporate Events*

THE  
**G TERRACE**  
FUNCTION CENTRE

*2017*

**G**  
GAWLER  
BAROSSA  
JOCKEY CLUB

## **Welcome to the Terrace Function Centre.**

We thank you for considering our venue for your function.

The Terrace is a purpose built modern event space set amongst gorgeous rose gardens at the Gawler & Barossa Jockey Club.

Making the most of its custom made floor to ceiling glass frontage, The Terrace opens up to views of the racecourse and hills in the distance. With ample on-site parking and a number of different venues within the function centre, we are able to cater for a range of events.

Our dedicated Function Coordinator will work with you to ensure that your specific and individual requirements are looked after and your event runs smoothly. The Terrace has strong partnerships with a number of local suppliers who can help add the finishing touches to make your function perfect.

The Terrace offers a range of different menus to create a truly unique culinary experience for you and your guests. Our passion for quality food ensures you get the best produce. We can cater from 20 up to 200 guests for a sit down function and up to 450 for a theater styled event.

We have prepared this function information kit to give you more information about holding your function at the Terrace Function Centre. Our packages are flexible and we will do our best to accommodate your special requests.

Please feel free to make an appointment to meet with our Function Coordinator and tour our facilities. We would be happy to help make your event day all the more memorable.

I look forward to hearing from you.

Warm Regards

**Brittany Beattie**  
Functions Coordinator

### **The Terrace Function Centre**

Gawler & Barossa Jockey Club | Barnet Road EVANSTON SA 5116 | PO Box 622 GAWLER SA 5118

Function Coordinator | Brittany Beattie

Phone: (08) 8522 1801 | Email: [brittany.beattie@gawlerjockeyclub.com.au](mailto:brittany.beattie@gawlerjockeyclub.com.au)

## *Room hire fees*

### **The Terrace \$600.00**

*Caters for up to 250 Guests*

### **The Galilee Room \$400.00**

*Perfect for smaller events of up to 100 guests*

### **The Terrace and Galilee combined \$700**

*Perfect for smaller events of up to 350 guests*

### **Wolf Blass Pavilion \$350**

*Suitable for large scale events covered outdoor*

### **The 1879 Beer Garden \$350.00**

*Perfect for birthdays, christenings and garden weddings of up to 100 guests*

### **The Winners Circle \$200.00**

*Suitable for 20 person conferences and board meetings*

### **The John McKinnon Committee Room \$200.00**

*Suitable for private meetings and interviews 10 people max*

### **The betting ring \$200.00**

*Large undercover pavilion best suited to trade shows and expos*





## VENUE FEATURES INCLUDE

- Use of our venue for up to 6 hours,
- Drink service to 12 Midnight if you function starts at 6pm or later.
- Bar Staff trained in Responsible service of Alcohol
- Furniture – standard tables, chairs, bar tables throughout the room.
- Car Parking – ample onsite car parking
- Cordless microphone and stand
- Lectern
- Water crafts and mints on the tables
- Photo presentation onto the plasma screens

## OPTIONAL EXTRAS *that can be sourced, at a cost, for your convenience*

- Stationery note pads \$1 each
- Printing 20c per A4 page black and white, \$1 colour
- WIFI laptop
- Black or White Table Linen \$2 each
- Data projector and screens
- Additional Cordless microphone
- Chair covers \$3
- Red Carpet
- Dance Floor
- Professional DJ or 2 man band



## Conference packages

### **BREAKFAST** **\$17- per person**

#### **A range of platters, self-service**

To include eg:

Assorted muffins (made in-house)  
Mini pancake, strawberry maple syrup stacks  
Mini muesli, fruit, yoghurt cups  
Puff pastry sausage bites  
Egg and bacon tarts  
Tea/Coffee/Juice

### Continuous Coffee and Tea **\$3 per person**

#### **Conference package coffee break**

Continuous Coffee and Tea  
Assorted cookies and sweets  
Note paper and pen for each delegate  
**\$10 per person**



## Menu One

\$30- per person

**Morning tea** – a range of slices, cakes, biscuits made in-house, etc.

This may include carrot and pineapple cake, lemon tart, flourless chocolate cake, banana and raspberry bread, scones, cheesecake bites etc. Fruit platters

**Lunch** – a range of sandwiches, baguettes with main ingredients to include chicken, ham, salami etc. Vegetarian options are available on request.

Lunch will be served with orange juice.



## *Menu Two*

\$33- per person

**Morning tea** – a range of slices, cakes, biscuits made in-house, etc.

This may include carrot and pineapple cake, lemon tart, flourless chocolate cake, banana and raspberry bread, scones cheesecake bites etc. Fruit platters

**Lunch** – a range of sandwiches, baguettes with main ingredients to include chicken, ham, salami etc.

**In addition to the above** -Lunch is adjusted seasonally

Something warm during colder months which may include soups, pasta bakes, pizza, pies etc. Open platters ham, chicken, roast meat, salads (2 x options) during warmer months

Orange juice will be served at Lunch time

**Afternoon tea** – a range of biscuits, slices, platters etc.

Dietary requirements will be catered for, and are requested 7 days prior to the conference. Minimum numbers apply



## Canape Menu

**10 x items \$55- per person (suitable for dinner)**

**6 x items \$45- per person (suitable per-dinner)**

**Minimum 60 people**

*Cocktail style events allow you and your guests to socialise freely and enjoy the ambience of the venue while food is served to you from our experienced waiting staff.*

*Food is served over a 3 hour duration.*

Croutons topped with smoked salmon, cream, dill and Spanish onion

Croutons topped with prime beef, horseradish cream

Handmade Lamb tandoori meatballs with a minted yoghurt sauce

Chicken tenderloins rolled and wrapped in bacon drizzled with honey maple sauce

Handmade beef meatballs served with tomato relish

Herb ricotta tarts topped with cherry tomato

Atlantic Salmon bites finished with honey, soy and sesame

Mushrooms stuffed with basil pesto, bocconcini and parmesan

Slider – beef, cheese, lettuce, tomato relish

Slider – chicken, lettuce, honey mustard mayo

Prawn cups finished with lemon seafood dressing

Oysters (when in season) Natural served with lemon

Oysters (when in season) oven baked in salmon béchamel sauce

Pork Belly drizzled with caramelised dressing

Atlantic salmon bites finished with honey, soy sauce

Chicken skewers served with satay sauce

(We serve more than one, but less than two per person of each canapé ordered. This ensures guests have been well provided for)

### Dessert

Platters of 30 x sweet bites available eg. Cheesecake, chocolate éclair, lemon tart \$70 ea.

Cheese and fruit platter \$75-

Please advise of any special dietary requirements one week prior

This menu is subject to seasonal adjustments and price changes without notice.

# TERMS AND CONDITIONS



## APPOINTMENTS

Our Functions Coordinator is available by appointment to discuss your requirements and take you on a tour of the facilities. The staff of the Gawler & Barossa Jockey Club are committed to working closely with you to make sure your function is a successful event.

## ROOM HIRE FEE

Is as per agreed with the Functions Coordinator, The Race track is at no point in time included in the room hire and access is prohibited on to the race course at all times unless prior approval is sought via the functions coordinator or the CEO.

All 18th Birthday parties require a minimum of 2 Security Guards for the duration of your event and 30 minutes post the function ending. A bond is required which you will receive back within 7 days of the event after inspection is completed by club management. The bond is \$1000 for inside areas and \$500 for outside areas.

## CONFIRMATION OF BOOKINGS

Booking confirmation is requested in writing, including a non refundable deposit of the room hire fee.

Tentative bookings will be held for 14 days. If we do not receive confirmation and your deposit, we may release the space without further notice.

## FINAL CONFIRMATION AND PAYMENT

Final numbers and menu choices must be finalised at least 14 days prior to your function date. Food or beverages cannot be brought onto the premises for the benefit of your function. With the exception of snacks such as chips, lollies, nuts and a cake for your celebration

## CANCELLATIONS

Cancellations must be advised in writing. Bookings cancelled will forfeit the deposit provided.

## PRICES

The prices quoted are valid until 30 December 2017.

## LIQUOR

The Gawler & Barossa Jockey Club practices responsible service of alcohol. The function supervisor has the right to refuse service of alcohol to any person/s we believe is intoxicated and/or under the influence of alcohol or underage.

## CONDUCT OF THE FUNCTION

The Gawler & Barossa Jockey Club reserves the right to control the sound levels of your event. It is understood that the organiser will conduct the function in an orderly manner. We reserve the right to intervene if function activities are considered illegal, noisy or offensive.

## RESPONSIBILITY

The organisers are financially responsible for any damages/breakages sustained to the Gawler & Barossa Jockey Club, whether in the function room or in another part of the club or racetrack. The Gawler & Barossa Jockey Club will not accept any responsibility for the damage or loss of merchandise left prior to or after the function. It is recommended that you arrange appropriate insurance cover.

## CLEANING

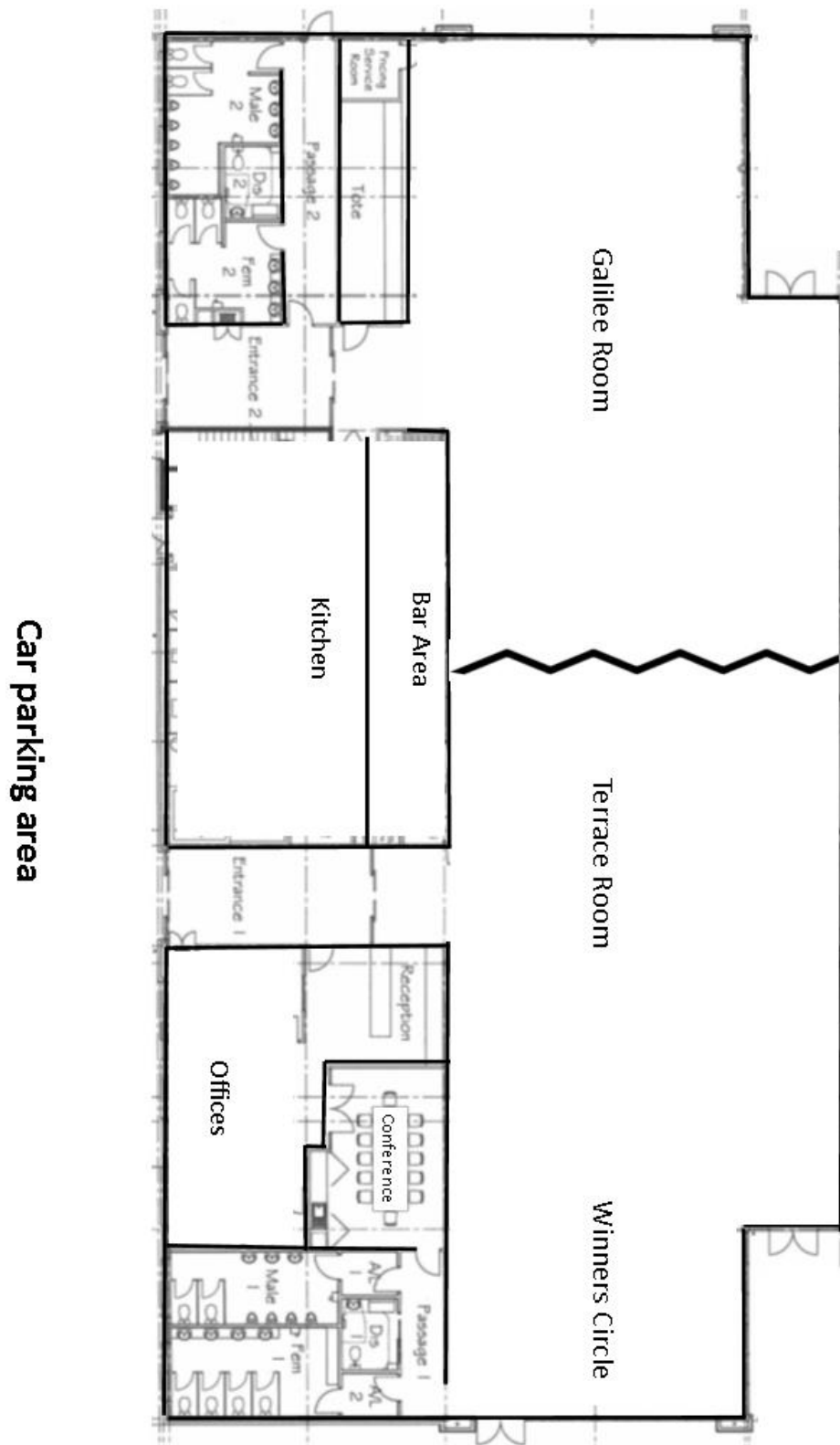
General cleaning is included in the cost of the function. If cleaning requirements following your function are excessive due to misdemeanors in your event the cost incurred may be billed to you.

## DELIVERY AND PICKUP OF EQUIPMENT

Gawler & Barossa Jockey Club must be advised of all deliveries and collections made on behalf of the organiser. Payment for deliveries must be made in advance and needs to be conducted between 9.30am and 4.30pm Monday - Friday unless organised with the functions Coordinator.



## The Terrace Track Side View



# Booking Application



Name on account \_\_\_\_\_  
Address \_\_\_\_\_ P/C \_\_\_\_\_  
Phone Number \_\_\_\_\_ Mobile \_\_\_\_\_  
Email Address \_\_\_\_\_  
Event Date \_\_\_\_\_  
Time Required From \_\_\_\_\_ To \_\_\_\_\_  
Room Required \_\_\_\_\_ Room hire \_\_\_\_\_  
Type of Function \_\_\_\_\_  
Guest numbers Adults \_\_\_\_\_ Children \_\_\_\_\_

## Tables required

Small Square	High Bar	Large Round	Trestle	Wine Barrel
--------------	----------	-------------	---------	-------------

## Catering Required

Breakfast	Morning Tea	Lunch	Afternoon Tea	Dinner
-----------	-------------	-------	---------------	--------

## Type of Catering

Sit Down Choice	Alternate Drop	Straight Drop	Canapes	Platters
-----------------	----------------	---------------	---------	----------

## Equipment Required

Roving Microphone	Microphone Stand	White board	Data Projectors
Projector Screen	TV's for Presentations	Lectern	Dancefloor

Do you give permission for the Gawler and Barossa Jockey Club to take photos of your event and upload them to The Terrace Facebook page? Yes No

Please make cheques payable to "The Gawler & Barossa Jockey Club" or EFT Transfer to GBJC  
Acct:239905 BSB: 035-075 Ref: your surname/event

Otherwise please complete your details below for credit card payment

Credit Card Payment \_\_\_\_\_

Card Number \_\_\_\_\_ Expiry date \_\_\_\_\_ CCV \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature of cardholder \_\_\_\_\_

I acknowledge having received a copy of the general Terms and Conditions and accept them.

SIGNED \_\_\_\_\_

FUNCTION CENTRE